

## OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 11TH MARCH, 2024

**PRESENT:** Councillor E Thomson in the Chair

Councillors B Anderson, P Alderson,  
C Anderson, E Bromley, C Campbell,  
R Downes, B Flynn, J Garvani, S Lay,  
O Edwards and R Jones

### 47 **APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

### 48 **EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

### 49 **LATE ITEMS**

With the permission of the Chair a formal late item was added to the agenda. This was a report on Leeds Streets for All, and minute 55 refers.

### 50 **DECLARATION OF INTERESTS'**

No declarations of interests were made at the meeting.

### 51 **Apologies For Absence**

There were no apologies.

### 52 **Minutes - 4th December 2023**

**RESOLVED** – That the minutes of the previous meeting held on 4<sup>th</sup> December 2023, be approved as a correct record with the following amendment:

Minute 41 - Leeds Homeshare - Service Overview

From 'It was noted that there are 24 homeshare schemes operating nationally. Leeds currently has 4 in operation'.

To read 'It was noted that there are 24 homeshare schemes operating nationally. Leeds currently has 4 people in Homeshare matches'.

### 53 **Open Forum**

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, a period of 10 minutes was allocated for members of the public to make representations or ask questions to the Community Committee.

Run for All attended and explained the changes to the Rob Burrow Marathon which is to be held on 12<sup>th</sup> May 2024.

Draft minutes to be approved at the meeting  
to be held on Monday, 17th June, 2024

Route alterations have been made to an area in Headingley which has been pedestrianised and to the route through Otley. The route through Otley will take in more of the town centre to make it better for spectators and businesses. It was noted that entertainment would be provided in the Market Square. The Eccup Lane section of the route had been removed from the route to allow for the longer route through Otley.

Run for All had engaged with the parish and Town Councils and offered to attend any of the meetings as the marathon gets closer.

In response to feedback from last year the bag drop for competitors has been changed and there would be more marshals to assist and signpost to the designated areas.

It was recognised that sections of the route are difficult, and the team have worked with running clubs to provide motivational support to runners. Along the route there will be more water stations and entertainment.

Transport from the City Centre would pick up from the O2 Academy and drop off at Queenswood Drive. The Park and Ride at Stourton and Elland Road would also be used, these would drop off at Queenswood Crescent.

Run for All are still looking for anyone who would like to offer assistance from the community.

The Committee thanked Run for All for attending and providing an update and taking into consideration the feedback from the Committee in relation to the route through Otley.

The Vicar of St James' Parish Church, Horsforth attended to tell the Committee about two projects, The Horsforth Shed and the Community Pantry.

The Horsforth Shed has been supported by the Community Committee. It has repurposed the scout hut which had fallen into disrepair. During Covid the community had worked to provide a new roof, clad walls, and fit out the space as a workshop.

The Horsforth Shed is run by volunteers, although they have secured funding to employ one person at the project. The project currently supports groups from Southway, Lighthouse West Yorkshire, St Georges Crypt and for social Prescribing.

The Community Pantry has been supported by the Community Committee. Since Covid food banks have been located at various venues such as Lister Hill Baptist Church, Ireland Wood, St Andrews, Butcher Hill, and St Stephens at Kirkstall. However, families from Horsforth were having to travel to collect provisions. Therefore, it was suggested that St James' should host a Community Pantry at the Parish Centre. With the help of the Horsforth Shed

and the community the foundations are now in place, and it is hoped that the Community Pantry will open in June 2024.

This will be run via a membership scheme whereby members pay £6 per week, £5 will be for the shopping providing £30 worth of food and £1 will be saved using Leeds Credit Union. Membership will be through referrals from the Children's Centre, MHA Community and Children's Services. The Community Pantry will be run by volunteers.

It is hoped that as the project progresses there would also be a café. The Committee were invited to visit once the project is operating.

The Committee thanked the Vicar of St James' for the update and for the projects in the area. They were impressed by the speed at which the Community Pantry was progressing.

*Cllrs Campbell and Edwards joined the meeting during this item.*

#### **54 King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes**

The report of the Head of Locality Partnerships introduced a report that provided information regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

The report asked members to identify groups/organisations who might qualify for the schemes and explore whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.

The Deputy Lieutenant for West Yorkshire attended the meeting and explained that the cost of applying for the award is free, and the lieutenancy are looking at liaising with local community groups and organisations. Members were asked to provide any local group names, and/or contact details to the lieutenancy, so they can get in contact with them and provide them with some information regarding the award, as well as the criteria.

The award is not easily obtained and provides organisations and businesses the use of the logo on all correspondence and use for their own benefit. The award is seen as a 'prestige' and will potentially help organisations and groups obtain additional funding from other sources, they receive a certificate and glassware, and the award is for the lifetime of the group or organisation.

Organisations such as DAZL Dance and Friends of Roundhay Park have previously won the award.

Members were asked to get in contact with Ms Baker if they had any organisations and groups in mind for the lieutenancy to contact, to recognise the work of organisations and groups across Leeds.

It was noted that the groups or organisations could have paid staff but must be predominately led by volunteers. The group or organisations must have been running for 3 years.

The application is online, and assistance can be given by the lieutenancy to complete the application. They should be nominated by a beneficiary, and they should also have 2 letters of support. If they were not success in this round, they had to wait for 3 years before applying again.

For the Kings Award for Enterprise should be able to show they meet the criteria for international trading, innovation, social mobility and sustainability. They keep the award for 3 years.

Ms Baker can be contacted on the following email:

[susan.baker@ntlworld.com](mailto:susan.baker@ntlworld.com)

and/or at the following address: West Yorkshire Lieutenancy Office, Bowcliffe Hall, Bramham, Wetherby, LS23 6LP.

The scheme is open from 1st June 2024 until 15th September 2024.

**RESOLVED** – To note the verbal update and comments during discussion of this item.

## **55 Leeds Streets for All**

With the permission of the Chair a late item was added to the agenda, this was a briefing for the Community Committee about a consultation called the 'Leeds Streets for All' which enables people to have their say about issues related to travel in the community.

Officers from City Development provided a presentation to the Committee on the Leeds Streets for All consultation, which had been launched for the Outer North West a fortnight before the meeting.

The consultation is being rolled out across Leeds by community committee area and is currently live in the Inner North West and Outer North West areas until 7<sup>th</sup> April.

Residents, businesses, and stakeholders could access the consultation by visiting the website and dropping a pin on a map to highlight where specific issues were in the local area.

The main themes for this consultation are:

- Vehicles and parking
- Walking and wheeling (including accessibility, prams, wheelchairs and scooters)
- Cycling
- Accessing bus stops and rail stations
- Street environment

The information provided would assist the Highways and Transport Service to prioritise improvements, as and when funding becomes available.

Members discussions included:

- It was recognised that when the consultation process had finished it would only be a snapshot of what was required. However, moving forward the team would use the mapping tool to refresh and ensure the information was up to date on a yearly basis. Information would be presented to Executive Board and to Community Committees. It was noted that a similar mapping tool is used in London, Manchester and Bristol.
- The mapping tool would provide information for when funding was available for large and small schemes. It was noted that community areas need to receive the level of upgrades in infrastructure as the city centre.
- It was the view of Members that the basis needed to be right in the local area such as well-maintained pavements, cycle routes, dropped kerbs and potholes in roads addressed.
- There was a need for key routes should be checked regularly for traffic issues, bus stops and maintenance issues.
- Members suggested the use of an App, which would assist so it could be used to pinpoint issues whilst out and about. It was the view that if no App was available the system needed to be live to keep the process ongoing.
- It was the view that planning conditions needed to be reviewed to link into link into all strategies and that money was secured through planning for better infrastructure work.
- When work was implemented, the public should be told. However, they should also be made aware that not everything they requested could be done.
- Members requested that regular feedback was brought to the Committees Transport Sub-Group.
- Members suggested that on the auto -reply for those who use the mapping system could request email address so people could subscribe for updates, and this may encourage use of the system.

**RESOLVED** – To note the report and the information from the presentation.

*Cllr Flynn left the meeting during this item.*

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

The Locality Officer presented the report and highlighted the following points:

- Paragraph 10 of the submitted report provided information on the Subsidy Control Act 2022.
- The Committee was advised that there is currently a remaining balance of £32,503.33 in the Wellbeing Budget (including underspends not listed in Table 1). A full breakdown of the projects was listed in Table 1.
- The Youth Activity Fund has a remaining balance of £8,242.54 (including underspends not listed in Table 2). A full breakdown of the projects was listed at Table 2
- The Outer North West will have a proposed £7,000.00 (Otley and Yeadon Ward topped up their ward by a further £1000) in the Small Grants and Skips Budget. The allocation was broken down by ward and summarised in Table 3, it was noted that the table showed projects already approved for 2024/25).
- The Committee has a capital budget of £43,191.80 available to spend. Members were asked to note the capital allocation broken down by ward and summarised in Table 4.
- The Community Infrastructure Levy (CIL) has £356,841.68 currently available to spend. Members were asked to note the CIL allocation broken down by ward and summarised in Table 5.
- Members were asked to consider and determine the applications set out at Paragraphs 31 to 35.
- Since the last Community Committee on 4th December 2023 four projects have been considered and approved by DDN.
- Since the last Community Committee on 4th December 2023 no projects have been declined.
- Monitoring information for projects completed recently are currently being reviewed and will be provided for the next Community Committee meeting or emailed to Members directly on request.

Members discussions included:

- Clarification on who owned the SID's and the maintenance of them. A meeting was requested for further discussions on this and a formal agreement to be drawn up.
- In relation to the Guiseley Clock, it was suggested that at the beginning of the municipal year it should be checked whether car park charges are being implemented. It was the view that the upkeep of the clock by the Community Committee should not be continued if car park charges were in place and that it should instead be funded from the charges.

It was noted that applications for next year would be forwarded to Members for consideration. The Committee were informed that there was to be a 15% cut in Community Committee funding.

Members suggested that any groups or organisation were advised that the Community Committee funding had been cut, and that 100% funding would not be available in the coming year, and that they be encouraged to match fund.

Members requested that clarification was provided in relation to CIL money.

**RESOLVED** – That:

- a. Details of the Wellbeing Budget position (Table 1) be noted.
- b. Funding proposals for consideration and approval (paragraphs 31-35) be noted and that the outcomes of the determination be listed below.

Organisation	Project	Amount	Wards covered	Outcome
LCC Highways	Guiseley SID	£3,500.00 Wellbeing	Guiseley & Rawdon	Approved subject to clarification of who owns the SID and maintenance of them
OPAL (Older People’s Action in the Locality)	Reducing Carbon Footprint, increasing long term sustainability	£2,450.00 (Wellbeing)	Adel & Wharfedale	Approved
Leeds Community Tennis Programme (Leeds City Council)	Holt Park Community Tennis Programme (Children’s & Adults’ Lessons)	£1,800 (£1,100.00 from Wellbeing & £700.00 from YAF)	Adel & Wharfedale and Horsforth	Approved
Leeds Modernians rugby Section	Leeds Modernians Rugby Training Ground	£2,000.00 (CIL)	Adel & Wharfedale	Approved

- c. Details of the projects approved via Delegated Decision (paragraph 21-22) be noted.
- d. Monitoring information of its funded projects be noted.
- e. Details of the Youth Activities Fund (YAF) position (Table 2) be noted.
- f. Details of the Small Grants and Skips Budget (Table 3) be noted.
- g. Details of the Capital Budget (Table 4) be noted.
- h. Details of the Community Infrastructure Levy Budget (Table 5) be noted.
- i. Details of the Subsidy Control Act 2022 & the implications of this act for the committees, as funding bodies set out at paragraph 10 to be noted.

**57 Outer North West Community Committee Update Report**

This report provided the Community Committee with an update of the work which the Communities Team had been engaged in, based on the priorities identified by the Committee.

The Outer North West Community Committee Champions provided the following updates:

#### Children and Families

- The Youth Summit will take place on Friday 15<sup>th</sup> March at the Civic Hall the start time is 9.30am. 6 schools had confirmed attendance. Members were requested to contact local schools to see if anymore could attend. The Lord Mayor and the Children's Mayor would be attending. The Police had confirmed they would have a stall at the event.

#### Environment and Community Safety

- It was noted that the de-leafing in the area had been successful. The service has had to cope with high sickness levels, mechanical failures and 3 bad storms. Street cleansing has started later than anticipated and it was noted that gulley clearing was an issue. The service is struggling with low resources and the forestry section were dealing with damaged or fallen trees after the storms.
- Fly-tipping is an issue for the area, and it was acknowledged that this may become worse.
- Clarification had been requested in relation to the sale of a chapel in Otley and Yeadon Ward.
- Crematoriums were investing in a new programme as they needed to look at ways to make the service more sustainable and energy efficient.
- Dog fouling had increased, and residents were being encouraged to report any incidents of dog fouling. However, it was noted that some residents were afraid to report this issue.

#### Transport

- It was noted that a briefing had taken place and that more meetings would take place in the next municipal year.

#### Health and Wellbeing

- A meeting had taken place on 6<sup>th</sup> March and had discussed Social Prescribing and Pharmacy First. It was noted that post covid there had been an increase for social prescribing in the Outer North West area.
- Pharmacy First were able to offer a consulting room and could provide such care as blood pressure checks. However, not all pharmacies could give covid vaccines.
- It was recognised that there was a national shortage of medicines. However, pharmacists could offer alternatives, but this was not for all medicines.

Members attention was drawn to the Employment and Skills update in the submitted report.

**RESOLVED** – To note the content of the report and the information provided at the meeting.



*Cllr Bromley left the meeting at the end of this item.*

**58 Dates, Times and Venues for the Community Committee in 2024/2025**

The report of the City Solicitor requested Members consideration on the proposed dates for the Outer North West Community Committee for municipal year 2024/25.

The proposed dates were set out at Paragraph 5 of the report. Members were also asked to consider holding two evening meetings to allow those who work during the day to attend the meetings of the Community Committee.

Members discussed the proposal to hold two meetings in an evening and agreed that the later meetings should be held in June and September. However, the dates proposed for the June and September meetings were not suitable and the clerk was requested to provide more dates for the Committee to consider.

**RESOLVED** – To consider more dates when provided for the June and September meetings, and to agree the following dates and times for the Outer North West Community Committee for municipal year 2024/25:

- Mon, 2 Dec 24, 1pm
- Mon, 10 Mar 25, 1pm

**59 Any Other Business**

Members discussions included:

- Winter provision planning
- Assistance with gritting using the quad bike purchased by the Community Committee.
- Discussions to be had in relation to funding for future core funding applications. Chair to clarify what funding can be given to organisations and groups and to seek more funding options available to the Community Committee
- To explore with other Community Committees how they fund a Parking Enforcement Officer with a view to fund an officer for the Outer North West area.

*Cllr Downes left the meeting during this item.*

*Meeting concluded at 16:00*